

# SAVE THE DATE

# 08 ★ 25 ★ 2018

**SNAPSHOT**  
of workshops

## School of Information

**WHO:** PTA Officers, Committee Chairs,  
PTA Members, Principals,  
Teachers, Community & Everyone

**WHERE:** HSD Opportunity Center  
1865 Dunn Road, St. Louis, MO 63138

**TIME:** 8:00AM Registration Check-in  
9:00AM Workshops  
3:30PM End Time

**WHEN:** Saturday, August 25, 2018

**School of Information** provides resources to help PTA units get off to a great year. The purpose of School of Information is to equip PTA units with the tools and knowledge needed to have a successful and thriving PTA unit. Participants will have access to a wealth of information through workshops, vendors and resources.

Lunch will be provided for purchase at \$5.00 per person (prepaid)

Mark your calendars to attend the  
**2018 School of Information - 8/25/2018**

**Register at:**

[www.hazelwoodptacouncil.com](http://www.hazelwoodptacouncil.com)



**Hazelwood PTA Council**

### **PRESIDENTS**

Provides insight & tools on effectively leading a PTA unit. Receive the latest updates from MO PTA & National PTA

### **TREASURER**

Provides an overview of the financial expectations of a PTA Unit, Financial Reports & IRS filing.

### **SECRETARY**

Provides an overview of properly documenting PTA information & communication, taking meeting minutes, and preparing for unit meetings.

### **MEMBERSHIP**

Provides information, resources and ideas about the benefits of building membership

### **FUNDRAISING**

Provides best practices, information & planning tools for good Fundraising

### **SOCIAL MEDIA**

Provides the tools & benefits of using Social Media resources for your PTA Unit.

### **LEADERSHIP**

### **BYLAWS**

### **ADVOCACY**

*... And So*

*Much More!!*

**PTA**  
everychild.onevoice.